

2011 YOUTH SCHOLARSHIP PROGRAM

Parks and Recreation of Topeka provides a wide variety of recreation opportunities for youth, yet not all families are able to afford the fees for participation in our programs. A youth scholarship program has been designed to assist those who meet the financial guidelines as set forth.

A. Scholarship Requirements: *Scholarship applications will not be processed without all of the required information.*

- To receive a scholarship, participants must be age 17 or younger and live within the city limits of Topeka. If current address is different from the one listed on your income documents, you will need to include copies of **two** of the following: a recent utility bill in your name at the current address (water, gas, electric only), lease or mortgage statement, current state issued photo ID.
- A copy of the front page of parent(s)/guardian(s)' most recent federal income tax return or income verification worksheet and supporting documents must accompany the scholarship application. Any and all household income must be documented.
- The scholarship application must be completed by a parent, guardian, or head of household.

B. Scholarship Uses:

- Upon approval, each qualifying household member may receive 2 scholarships per catalog. There is a limit of 1 week/session of summer camp per applicant.
- Scholarships for the following programs will vary slightly: Camps, Adaptive Recreation programs, and Creative Play Preschools (school year).
- The following activities are excluded from scholarships: trips, workshops, special events, entry fee for tournaments, and before/after school programs.
- Classes/Programs must meet minimum enrollment requirements before scholarships can be accepted.

C. Completion Requirements:

- Completed scholarship paperwork must be received by our office prior to the start of the class/activity.
- Fill out a separate form for foster children. For income, list only the "personal use" income that you receive for that child(ren).
- Mail-in or fax in - program registration forms must accompany the completed scholarship application and a copy of the front page of your federal income tax form/income verification documents or refer to a scholarship application on file for the current year.
- Walk-in – must bring completed program registration forms, completed scholarship application and a copy of the front page of your federal income tax form/income verification documents or refer to a scholarship application on file for the current year.
- Phone-in – must have completed scholarship application on file for the current year.

D. Scholarship Procedures:

- Scholarship approval is good for the calendar year in which you apply.
- Scholarship applications will remain confidential with Parks and Recreation of Topeka.
- Parks and Recreation of Topeka reserves the right to cancel a class due to low enrollment.
- Failure to attend a class/camp paid for by scholarship will result in the loss of future financial assistance.

INCOME GUIDELINES

Parks and Recreation will follow the Federal income guidelines as set forth for free or reduced lunch programs. There is a \$5 non-refundable participation fee per activity for those qualifying for a 100% scholarship. Persons qualifying for a 50% scholarship will not pay the \$5 participation fee.

100% Scholarship			50% Scholarship		
Household Size	Monthly Income	Annual Income	Household Size	Monthly Income	Annual Income
2	\$1,579	\$18,941	2	\$2,247	\$26,955
3	\$1,984	\$23,803	3	\$2,823	\$33,874
4	\$2,389	\$28,665	4	\$3,400	\$40,793
5	\$2,794	\$33,527	5	\$3,976	\$47,712
6	\$3,200	\$38,389	6	\$4,553	\$54,631
7*	\$3,605	\$43,251	7**	\$5,130	\$61,550
*For each additional household member add \$4,862 to the annual income.			**For each additional household member add \$6,919 to the annual income.		