

## The THRC Troy Scroggins Awards Nomination Form and Letter

The THRC Troy Scroggins Awards are presented to deserving individuals and public and private entities for their efforts in furthering the HRC's mission, which is "to ensure fair and equal rights to all citizens of Topeka in the areas of employment, housing and public accommodations," and furthering diversity in Topeka.

The THRC Troy Scroggins Awards are a result of finding a way to formally recognize outstanding achievements in ameliorating discrimination and prejudice based on race, sex, creed, religion, color, national origin, age, ancestry, disability, and sexual orientation and advancing diversity in the city of Topeka.

The *Troy Scroggins Award* recognizes individuals, public and private entities, and youths whose efforts at eliminating discrimination and prejudice and advancing diversity in Topeka are outstanding, singular and noteworthy. The first Troy Scroggins Award honoree was the award's namesake, Troy Scroggins. It is Mr. Scroggin's achievements in addressing discrimination and prejudice and advancing diversity that this city should recognize as examples of how to treat all of its citizens and to uphold this city's commitment to equal rights as exemplified by *Brown v. Board*.

Nominations may be made in any of the following areas:

*Outstanding Youth:* Awarded to an individual age 19 or younger (at the time of nomination) whose efforts at eliminating discrimination and prejudice and advancing diversity in Topeka are outstanding, singular and noteworthy. Honorees must be attending or had attended a high school or institute of higher education whose district is wholly or in part within the city limits of Topeka.

*Outstanding Individual Achievement:* Awarded to an individual whose efforts at ameliorating discrimination and prejudice and advancing diversity in Topeka are outstanding, singular and noteworthy. Honorees do not have to be Topeka residents. The honoree may be of any age.

*Outstanding Public Entity Achievement:* Awarded to a public entity [Topeka or Shawnee County government agency or any Topeka entity where at least 50 percent of its total funding is from public funds (local, state or federal)] whose efforts at ameliorating discrimination and prejudice and advancing diversity in Topeka are outstanding, singular and noteworthy. Honorees must have business offices in Topeka, but may be headquartered elsewhere.

*Outstanding Private Entity Achievement:* Awarded to a private entity (and Topeka entity where less than 50 percent of its total funding is from public funds) whose efforts at ameliorating discrimination and prejudice and advancing diversity in Topeka are outstanding, singular and noteworthy. Honorees must have business offices in Topeka, but may be headquartered elsewhere.

Nominations may be made by anyone who lives in the city of Topeka. However, a person may not nominate herself or himself but may nominate a public or private entity for which she or he works. One person or entity may nominate multiple people or entities. HRC board members may nominate an entity for which they work or with which they are affiliated (per the city's ethics ordinance) but must recuse themselves from voting on that entity. A letter indicating that the nominee agrees to being nominated must be included with submissions (a standard form letter which the person nominated would sign and date and provide address and other contact information would be provided with the nomination form). HRC board and staff members are not eligible to be nominated, nor is the agency eligible to be nominated.

For more information, please contact the THRC office.

**The THRC Troy Scroggins Awards  
Nomination Form\***

\*Please use blue or black ink only and write legibly

**Information for Person Making Nomination:**

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Address and Zip Code (Please Print)

\_\_\_\_\_  
Work Phone Number (If Applicable)

\_\_\_\_\_  
Home Phone Number/Fax Number (If Applicable)

\_\_\_\_\_  
Cell Phone Number (If Applicable)

\_\_\_\_\_  
E-Mail Address (If Applicable: Please Print)

**Information for Person or Entity Being Nominated:**

\_\_\_\_\_  
Name of Person or Entity (Please Print)

\_\_\_\_\_  
Address (Please Print)

\_\_\_\_\_  
Phone Number/Fax Number (If Applicable)

\_\_\_\_\_  
E-Mail Address (If Applicable; Please Print)

**Reason(s) for Nomination:**

I am/we are nominating this person/entity because I/we believe he/she/it exemplifies the best efforts in Topeka at ameliorating discrimination and prejudice and advancing diversity. I/we believe that because\*:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Attach additional pages if necessary

\_\_\_\_\_  
By my signature I certify my residency in the City of Topeka

\_\_\_\_\_  
Date (Please Print)

**Please include nomination letter and return to:  
Topeka Human Relations Commission, 620 SE Madison, Unit 12, Topeka, KS 66607  
Phone: 368-3606/Fax: 368-3609/TTY: 368-3603/E-Mail: [hrc@topeka.org](mailto:hrc@topeka.org)**

**The THRC Troy Scroggins Awards  
Nomination Acceptance Letter\***

\*Please use blue or black ink only and write legibly

I/We, \_\_\_\_\_, understand that I am/we are being  
(Name of Person or Entity Being nominated)

nominated for the THRC Troy Scroggins Award, which is sponsored by the Topeka Human Relations Commission. I/We further understand that The THRC Troy Scroggins Awards are a result of finding a way to formally recognize outstanding achievements in ameliorating discrimination and prejudice based on race, sex, creed, religion, color, national origin, age, ancestry, disability, and sexual orientation and advancing diversity in the city of Topeka.

I/We accept the nomination of \_\_\_\_\_ for the THRC Troy  
Scroggins Award.  
(Name of Person or Entity Making the Nomination)

The Topeka Human Relations Commission may contact me to verify my acceptance of nomination and eligibility in the following ways:

\_\_\_\_\_  
Address (Please Print)

\_\_\_\_\_  
Phone Number (If Applicable)

\_\_\_\_\_  
Fax Number (If Applicable)

\_\_\_\_\_  
E-Mail Address (If Applicable; Please Print)

Thank you.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please include nomination form and return to:  
Topeka Human Relations Commission, 620 SE Madison, Unit 12, Topeka, KS 66607  
Phone: 368-3606/Fax: 368-3609/TTY: 368-3603/E-Mail: [hrc@topeka.org](mailto:hrc@topeka.org)**