

Trade License(s) Application for the City of Topeka

Development Services Division

620 SE Madison - Unit 6, Topeka, Ks. 66607-1118

Office # 785-368-3905-Opt.#3, License Fax # 785-368-0944 Inspection/Permit Fax # 785-368-3915

Date of Application for Licensure

License Type	Trade License Categories								Qty	Ea.	New	Renewal	Total	
V	Electrical	Mechanical	Plumbing	Mob Hm	Solid-Fuel	Gas Fitter	Water Softner	Lawn Irrigation	Class B		@	253.00	153.00	
Contractor											@	253.00	153.00	
Master											@	103.00	78.00	
Proof of Certification required with Master Application = 75% + Test Score														
Journeyman											@	53.00	33.00	
Proof of Certification required with Journeyman Application = 75% + Test Score														
Apprentice											@	33.00	23.00	
Back Flow		Backflow applicant must show proof of state certification									@	53.00	33.00	
Proof of Backflow re-certification exam must be provided to this office every (3) years to renew.														
Applicant Name-list below for (Master, Journeyman, Apprentice or Backflow)										Total				

Home Phone # _____

Address: _____ Apt. or Lot # _____

City _____ State _____ Zip Code _____

Birth Date _____ Social Security # _____ Drivers Lic. _____

Contractor to complete information below

Business Name: _____

Business Address _____

City _____ State _____ Zip Code _____

Business Owner Info. _____ Home # _____

Birth Date _____ Social Security # _____ Drivers Lic. _____

Federal I.D.# _____

Owners Home Address _____ Zip Code _____

City _____ State _____

Note: Contractor's are required to have a current Certificate of Insurance on file with the City of Topeka to request permits or inspections. Failure to meet this requirement will cause your license to become inactive. **A \$30.00 charge to reinstate your license will be required provided you show proof of continuous coverage.** T-2 4-18-11

Visa/MasterCard Payment Information

VISA V-Code _____

M/C Zip Code _____

Card #: _____

Expires: _____

Amount of Purchase: _____

Signature: _____

Business Phone # _____

Cell Phone # _____

Fax # _____

E-Mail Address _____

Master or Journeyman license holders are required to earn (6) continuing education hours a year and must list proof on renewal forms provided by this office.

Late Fees will apply to all license renewals if postmarked after the 14th of December.