

Trade License(s) Application for the City of Topeka Development Services Division

620 SE Madison Unit 6, Topeka, Ks. 66607-1118
Office # 785.368-3905 - Option #3, Office Fax # 785.368-3915

Date of Application _____

\$3.00 Tech Fee included in all fees.

License Type	Trade License Categories								Qty	Ea.	New	Renewal	Total	
Contractor	Electrical	Mechanical	Plumbing	Mob Hm	Solid-Fuel	Gas Fitter	Water Softener	Lawn Irrigation	Class B		@	253.00	153.00	
Master											@	103.00	78.00	
Proof of Block/Exterior/Thomson Prometric or ICC Certification required with Master Application = 75% +														
Journeyman											@	53.00	33.00	
Proof of Block/Exterior/Thomson Prometric or ICC Certification required with Journeyman Application = 75% +														
Apprentice											@	33.00	23.00	
Back Flow		Backflow applicant must show proof of state certification Use Last 4-digits of Social Security Number for Back Flow License #.									@	53.00	53.00	
Total														

Applicant Name:	<input type="text"/>	Home Phone #	<input type="text"/>	
Address:	<input type="text"/>	Apt. or Lot #	<input type="text"/>	
City	<input type="text"/>	State	<input type="text"/>	Zip Code <input type="text"/>
Birth Date	<input type="text"/>	Social Security #	<input type="text"/>	Drivers Lic. <input type="text"/>

Payment Type	Receipt #	
Cash		All Fees Double if paid or mailed after 14th of December.
Check		
VS/MC		
Mo. Order		
Inter-Fund		

Contractor to complete information below

Business Name	<input type="text"/>
Business Address	<input type="text"/>
City	<input type="text"/> State <input type="text"/> Zip Code <input type="text"/>
List Designated Master for your company	<input type="text"/>
Owner of Business	<input type="text"/> Home # <input type="text"/>
Birth Date	<input type="text"/> Social Security # <input type="text"/> Drivers Lic. <input type="text"/>
Owners Home Address	<input type="text"/> Tax I.D.# <input type="text"/>
City	<input type="text"/> State <input type="text"/> Zip Code <input type="text"/>

Visa/MasterCard Payment Information

<input type="checkbox"/> VISA	V-Code <input type="text"/>
<input type="checkbox"/> M/C	Zip Code <input type="text"/>
Card #: <input type="text"/>	
Expires: <input type="text"/>	
Amount of Purchase: <input type="text"/>	
Signature: <input type="text"/>	
Business Phone #	<input type="text"/>
Cell Phone #	<input type="text"/>
Fax #	<input type="text"/>
E-Mail Address Required	<input type="text"/>

All Trade Contractor's are required to maintain a current Certificate of Insurance on file with the City of Topeka to request permits or inspections. Failure to meet this requirement will cause your license to be suspended. A \$30.00 charge to reinstate your license will be required provided you show proof of continuous coverage.