

APPLICATION FOR CITY OF TOPEKA NEW UTILITY SERVICES

Address Requesting Service:							(St, Dr, Ave, Ct, Circle, Terr, etc)
Date of Application:		Permit #	ISSUE DATE:	Lot #	Blk#	Sub:	
Number of Units							
New Service	<input type="checkbox"/>	Residential	<input type="checkbox"/>	Inside City	<input type="checkbox"/>		
*Service Renewal	<input type="checkbox"/>	Commercial	<input type="checkbox"/>	Outside City	<input type="checkbox"/>		
Stubbed Service	<input type="checkbox"/>	Apartment (No. Units)		Sherwood	<input type="checkbox"/>		
		FireLine	<input type="checkbox"/>	Annex.Consent	<input type="checkbox"/>		
INITIALS							INITIALS
Revised <input type="checkbox"/>	INITIALS	COMMERCIAL AND/OR 3" CONTACT WTR ENG. 785-368-3842			Revised <input type="checkbox"/>		INITIALS
Effective 3/1/2007: The Water Division will no longer install Water Meters size 2" and smaller							
WATER SERVICE TO BE INSTALLED BY: <input type="checkbox"/> City of Topeka Water Division <input type="checkbox"/> Customer							
Bill Service To: (Party of the Second Part)				Bill Water Usage To: (if different)			
Name				Name			
Address				Address			
City/St/Zip				City/St/Zip			
Phone				Phone			
Contact Name & Phone Number							
GREEN AREAS FOR CITY OF TOPEKA USE ONLY							
APPLICATION TYPE:	<input type="checkbox"/> WATER ONLY	<input type="checkbox"/> SEWER ONLY	<input type="checkbox"/> COMBINED WATER/SEWER				
WATER				SEWER			
Date Tap Requested (Minimum 5 working days from application date for taps. Minimum 10 working days from application date for installations.)				Tap Required: <input type="checkbox"/> Yes <input type="checkbox"/> No			
				Date Tap Requested (date, minimum 5 working days from application date)			
Meter Size				Tap Size			
Srv Tap Size				Notes:			
Meter Type							
*System Fee	Waived on Restoration Renewals			System Fee			
Engineering Const Inpection Fee				Eng. Const Inspection Fee			
Excavation Permit Fee				Excavation Permit Fee			
Main Charge	Principal		EXCAVATION PERMIT FEES ARE MANDATORY FOR ANY EXCAVATION IN THE ROW AND/OR EASEMENTS PROTECTING CITY SEWERS AND WATER MAINS.				
	Interest						
Sherwood	\$25.00						
Outside City	Varies by Size						
Total				Tap Fee Total		\$ -	
Main Size		Main Type					
Main Location				Sewer Size:		Sewer Matl:	
Dirt	Street	Line ID					
Tap fees include standard materials and services							
Additional fees: All materials will be issued in serviceable condition. Any reissuing of material or custom installation will be at customer's expense. Customer will be responsible for all damages due to negligence. Return Construction Inspections or call back after the first inspection will result in an additional cost for each hour and will be charged at the current Water Division labor rate at the time of the return visit.							
Party of the First Part (City of Topeka): Guarantees all material and workmanship performed by City employees to be of good quality. Taps shall be scheduled for completion within five working days of Tap Requested date. Service installations shall be scheduled for completion within 10 working day of Tap Requested date.							
Party of the Second Part: Responsibilities and installation instructions as outlined in "City of Topeka Water and Waste Water New Service Taps and Service Installation Standards and Specifications" packet.							
Rev.11-13-07							
Party of the Second Part (Signature, Federal Tax ID No., Social Security No., or Driver's License No.)				Date			
E-Mail completed application to watereng@topeka.org							