

PROPERTY MANAGEMENT TRAINING...



**Presented by: Housing and Credit Counseling, Inc.
1195 SW Buchanan, Conference Room, Topeka, Kansas**

Questions? Call Teresa Baker at 785-234-0217 ext 322

DATE: Tuesday, October 4, 2011
(Each class \$50 or both classes for \$75)

9:00-11:00 a.m. – Best Practices of Landlords in Kansas
And/or (lunch on own)

12:00 to 2:30 p.m. – The Basics of Fair Housing

Time will be provided during each class for questions and answers

This training is designed for landlords, property managers, social workers, social service providers and any other interested parties. Best Practices Training will cover common issues, misgivings and misbehaviors that property managers and landlords encounter. HCCI will offer an overview of the Kansas Residential Landlord/Tenant Act as it pertains to tenant and landlord rights and responsibilities. **Fair Housing topics to include: screening tenants; protected classes; discrimination; service and therapy animals; reasonable accommodations; advertising; documentation.**

Landlord forms and publications will be available for purchase.

✂ Cut and return along with payment to: Housing and Credit Counseling, Inc., 1195 SW Buchanan, Suite 101, Topeka, KS 66604

Registration – Property Management Training – October 4, 2011 (fee is tax deductible)

Seating for each class limited. Registration accepted up to 3 days before scheduled class, or call for availability.

Name _____ Address _____
City/State _____ Zip Code _____
Daytime Phone _____ Email _____

Attending – Oct 4th – **Best Practices of Landlords in Kansas** **The Basics of Fair Housing** **Both**

Payment – \$50 check for one class payable to Housing and Credit Counseling, Inc.) or
 \$75 check for both classes payable to Housing and Credit Counseling, Inc.
 Paying by credit card: Visa Discover Mastercard American Express

Account # _____ Expiration Date _____ Verification Code (on back) _____
Bill Address _____
Signature _____

(signature required for credit card use)



For reasonable accommodations, please call HCCI at least 7 business days in advance.

1195 SW Buchanan, Topeka, KS 66604 • 785-234-0217 • Web site: www.hcci-ks.org