

**City Council**

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# City Council Department—Budget Overview

## Description

The Topeka City Council is the policy-setting body under Topeka's form of government. The nine members of the City Council are elected by district. The City Council is granted its powers and duties through the City's charter ordinances. These powers include: adopting codes, rules and regulations; setting priorities for budget preparation and adopting the annual budget; planning for economic growth, quality of life, and city stability .

## Budget Summary by Program

	Actual 2004	Actual 2005	Adopted 2006	Estimated 2006	Proposed 2007
<i>Expenditures</i>					
City Council	326,710	242,734	285,621	285,621	312,773
<b>Total Expenditures</b>	<b>326,710</b>	<b>242,734</b>	<b>285,621</b>	<b>285,621</b>	<b>312,773</b>
<b>Percent Change</b>		-25.7%	17.7%	17.7%	9.5%
<i>Financing</i>					
General Fund	326,710	242,734	285,621	285,621	312,773
<b>Total Financing</b>	<b>326,710</b>	<b>242,734</b>	<b>285,621</b>	<b>285,621</b>	<b>312,773</b>

## Significant Features

- The 2007 Budget provides funding for all nine Council Members to have employee health insurance. 2007 is an election year with four seats up for election. It is possible new members may choose to be covered under the City's health insurance plan.
- The education/travel, photocopy, and cell phone expenditure lines are combined to form an education/travel /materials expenditure category to cover all travel, agenda copies, mileage reimbursement, and other business related activities.

## Personnel Summary by Program (in Full-Time Equivalent)

	Actual 2004	Actual 2005	Adopted 2006	Estimated 2006	Proposed 2007
City Council	2.00	2.00	2.00	2.00	2.00
<b>Total FTEs</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

# City Council Program Details

## Budget Summary by Expenditure Category

	Actual 2004	Actual 2005	Adopted 2006	Estimated 2006	Proposed 2007
Personnel Services	188,840	218,607	234,896	237,136	262,528
Contractual Services	136,435	22,395	47,780	45,540	46,923
Other Payments/Costs	-	-	-	-	-
Commodities	1,435	1,732	2,945	2,945	3,322
Capital Outlay	-	-	-	-	-
<b>Total Program</b>	<b>326,710</b>	<b>242,734</b>	<b>285,621</b>	<b>285,621</b>	<b>312,773</b>

## Discussion

The City Council is comprised of nine members elected by district. The City Council is granted the powers and duties as set forth in the City Charter, including: providing for the performance of all duties imposed on the city; adopting codes, rules and regulations to establish proper legislative authority, but not being charged with administrative functions; hiring of the city manager; setting priorities for budget preparation and adopting the annual budgets; overriding the Mayor's veto with a two-third's vote of Council (six votes); investigating affairs and conduct of city offices; and development, in partnership with the Mayor, plans for economic growth, quality of life, and city stability.

The deputy mayor is elected for a one-year term the second Tuesday in April. In 2001 the City Council passed a budget ordinance requiring the Council to set budget priorities by the third Tuesday in May. The City Manager is required to submit the proposed budget by the first Tuesday in July.

City Council staff provides constituent services, handling an average of 100 plus requests for information per month.

## Personnel Schedule (in Full-Time Equivalents)

Position Title	Actual 2004	Actual 2005	Adopted 2006	Estimated 2006	Proposed 2007
Office Manager	1.00	1.00	1.00	1.00	1.00
Office Specialist	0.00	1.00	1.00	1.00	1.00
Office Assistant II	1.00	0.00	0.00	0.00	0.00
<b>Total Program FTEs</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

\* The 9.0 elected city council members are not shown as FTE positions.

## Notes on Budget and Personnel

- Council member salaries are set by ordinance at \$10,000 per year.
- \$17,000 is provided for the education, travel and material expenses.
- Council staff are budgeted to receive a 2.0 percent cost of living increase plus step in 2007.
- An additional \$9,300 is provided to further increase the Council Office Manager's salary to \$60,000.