

1 (Published in the Topeka Metro News April 4, 2007)

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3 **ORDINANCE NO. 18841**

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5 AN ORDINANCE introduced by Deputy Mayor Jeff Preisner concerning the  
6 establishment of annual goals and objectives for the City Manager  
7 and the establishment of a procedure for the evaluation of the  
8 performance of the City Manager.  
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10 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TOPEKA, KANSAS:

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12 Section 1. City Manager – Goal and Objectives; Review and Evaluation

13 (a) The City Council shall establish annual goals and objectives for the  
14 City Manager on or before May 1 of each year. To assist the City  
15 Council with this responsibility, the City Manager shall provide the  
16 City Council with proposed goals and objectives prior to April 15 of  
17 each year.

18 (b) In order to establish and maintain effective City Council and City  
19 Manager relations, it is essential that the Council establish an  
20 ongoing evaluation process that offers an opportunity for each party  
21 to review the performance of the City Manager. This review shall  
22 occur quarterly and shall focus on the City Manager's progress in  
23 meeting the goals and objectives established by the City Council.  
24 The City Council shall provide the City Manager with a written  
25 annual evaluation prior to March 31 of each year.

26 Section 2. This ordinance shall take effect and be in force from and after its  
27 passage, approval and publication in the official City newspaper.  
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PASSED AND APPROVED by the City Council March 27, 2007.

CITY OF TOPEKA, KANSAS

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William W. Bunten, Mayor

ATTEST:

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Brenda Younger, City Clerk